

APPLICATION FORM

PLEASE PRINT IN BLACK INK

Application Reference:

PERSONAL DETAILS

Title:	First Name:
Middle Name:	Last Name:
D:O:B: / /	National Insurance Number:
Age: Gender:	
Address:	Next of Kin: Address:
Day Tel. No.:	Telephone No.:
Mobile No.:	Relationship:
Email Address:	Nationality:
	Ethnic Origin:
Position Applied For:	Availability: Please Circle Mon/Tue/Wed/Thurs/Fri/Sat/Sun/Nights

EMPLOYMENT ELIGIBILITY AND COMPLIANCE

Do you require a work permit: Yes / No	Work permit held: Yes / No	Type of work permit held: Expiry Date: / /
If student, name of institution:	Do you have a current UK driving license? Yes / No	Home Office Letter Reference:
Do you belong to a union: Yes/No	Name of Union: Membership No:	RGN/RMN PIN Number: Start Date: / / Expiry Date: / /

EMPLOYMENT HISTORY
Present or most recent employment

Name of employer: Address:
Job Title
Main Duties:
Date started: / / Salary: Date Left: / / Reason for leaving:

Previous employment or work experience (Including voluntary/unpaid work)

Please fully explain any gaps in employment

Name of employer and Address	Job title & Description	Start Date/ End Date	Reason for leaving

RELEVANT QUALIFICATIONS AND TRAINING

Qualification/Course	Training establishment	Date obtained

PERSON SPECIFICATION

Please use the space below to tell us about your experience, skills and knowledge for the job you are applying for, consult the person specification to complete this section.

(Use additional sheet if necessary)

HEALTH & VACCINATION HISTORY

Do you have any health condition that may affect your ability to do the job you are applying for?	Yes / No
If yes, Please give details:	
How many day off sick have you had in the last 2 years:	
General Practitioner Name:	
Address:	
Telephone:	

Have you ever been vaccinated, immunized or tested for / against any of the following?	Yes	No	Last date of vaccination/test
Varicella			
Tuberculosis incl. BCG			
Heaf, Mantoux or Tine			
Rubella (German Measles)			
Poliomyelitis			
Hepatitis B			
Hepatitis B Antibodies Date & Result			
HIV			
Typhoid			
Tetanus			

If you do not have your vaccination information, please provide details of where we can request this information e.g. Hospital/GP/Occupational health.

Please sign your approval for this request:

Signature.....Date.....

REFEREES

	1 st Referee (Current/Most recent)	2 nd Referee
Title & Full Name:		
Job Title:		
Full Address & Postcode:		
Telephone:		
Fax:		
Email:		
Relationship:		
Can Referee be approached	Yes/No	Yes/No

REHABILITATION OF OFFENDERS ACT 1974

This post is exempt from the provisions of section 4.2 of the rehabilitation of offenders ACT 1974 due to the nature of the work you are applying; therefore applicants are not entitled to withhold any information about their convictions or criminal offences

Have you ever been convicted or cautioned for any criminal offence?	Yes / NO
If yes, please give details (Include any spent convictions):	
Is there any court action pending against you?	Yes / No

DECLARATION

I declare that the above information is correct and I consent to Springwood Healthcare checking the details I have provided in support of my application

Signature.....Date.....

Please note that if any of the information you have declared is found to be false or you willing fully omit any relevant material facts, you may be dismissed from your job if appointed.

EQUAL OPPORTUNITIES

Date of Birth: / /		Age:	Gender: Male / Female
I consider myself to be (please circle):			
White 1 British 2 Irish 3 Other (specify below)	Mixed 4 White & Black Caribbean 5 White & Black African 6 White & Asian 7 Others (specify below)	Black or Black British 8 Caribbean 9 African 10 Other (specify below)	
Asian or Asian British 11 Indian 12 Pakistani 13 Bangladeshi 14 Other (specify below)	Chinese or other ethnic group 15 Chinese 16 Other (specify below)	Other options 17 Prefer not to say	
Please state your religion:			
Do you consider yourself to have a disability:		Yes / No	
If yes please specify:			